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Online Contract Fuel Management

September 18, 2018

Fuel Subtypes

149: Change a Sub-Type

1 - General 2 - Taxes 3 - Price Breaks 4 - Surcharges ☐ Disabled?

Sub Type Name: Avfuel Contract

List Price: 5.00000

Fuel Contract Type: AvFuel - JetA

☒ Do all price calculations normally (Default)
☐ Suppress ALL price calculations

☐ Suppress primary price calculations, but allow normal calculations on volume discount checks

Retail: 5.00000

Fixed Price 2: 0.00000

Fixed Price 3: 0.00000

Fixed Price 4: 0.00000

Cost: 0.00000

Prist UpCharge: 0.05000
(If Applicable)

Top End Price: 0.000000

Reference Price Rule: (None)

Sub-Type Owner:

Department: JetA

Note: The Asset account on any department selection on this screen is intentionally ignored!
To track fuel in a separate GL account, you must use a separate inventory item.

OK Cancel Help

Secondary Card Field

24: Add A New Payment

☐ Cash

☐ Check/EFT

☐ Credit Card/Other

☐ Gift Certificate

☐ On-File Card

Amount Paid: 1.00 \$ F5

Card Number:

Expiration Date:

Credit Card Type: AllianceWFS

Name on Credit Card:

Street Addr: CVV / VID:

Zip code:

Forced Auth Code:

☐ Allow Swiped Return?

Secondary Card Number:

? CC Number Help Authorize

✓ OK ✗ Cancel ? Help

Payment Processing Update

149: Change a Sub-Type

1 - General 2 - Taxes 3 - Price Breaks 4 - Surcharges Disabled?

Minimum Fueling Option:

- ☒ Use option as specified on customer account
- ☐ Minimum Money to Charge
- ☐ Minimum Units-Pumped To Charge For
- ☐ Constant Add-On Money Charge

Additional Surcharges

	Surcharge 1	Surcharge 2
Surcharge Unit Price:	0.050000	0.000000
Surcharge GL Account:	4062.00
Into-Plane Fees	<input type="checkbox"/> Suppress Detail in CC Authorization	<input type="checkbox"/> Suppress Detail in CC Authorization

Note: Minimums and Surcharges are Never inherited from the parent fuel record.

OK Cancel Help

World Fuel Contract Processing

375: Changing a Web Service.

WFS Sales Order Configuration

Service Name: WFS_SO

☒ Allow me to Edit Configuration


WFS Sales Order Key: bea5080c-cd18-4d06-a5d8-aa0220066xxx

Description: PSUP for Single DB

Query Days Range: 7

Realm: PSUP_Ext

Setting Up Global Options

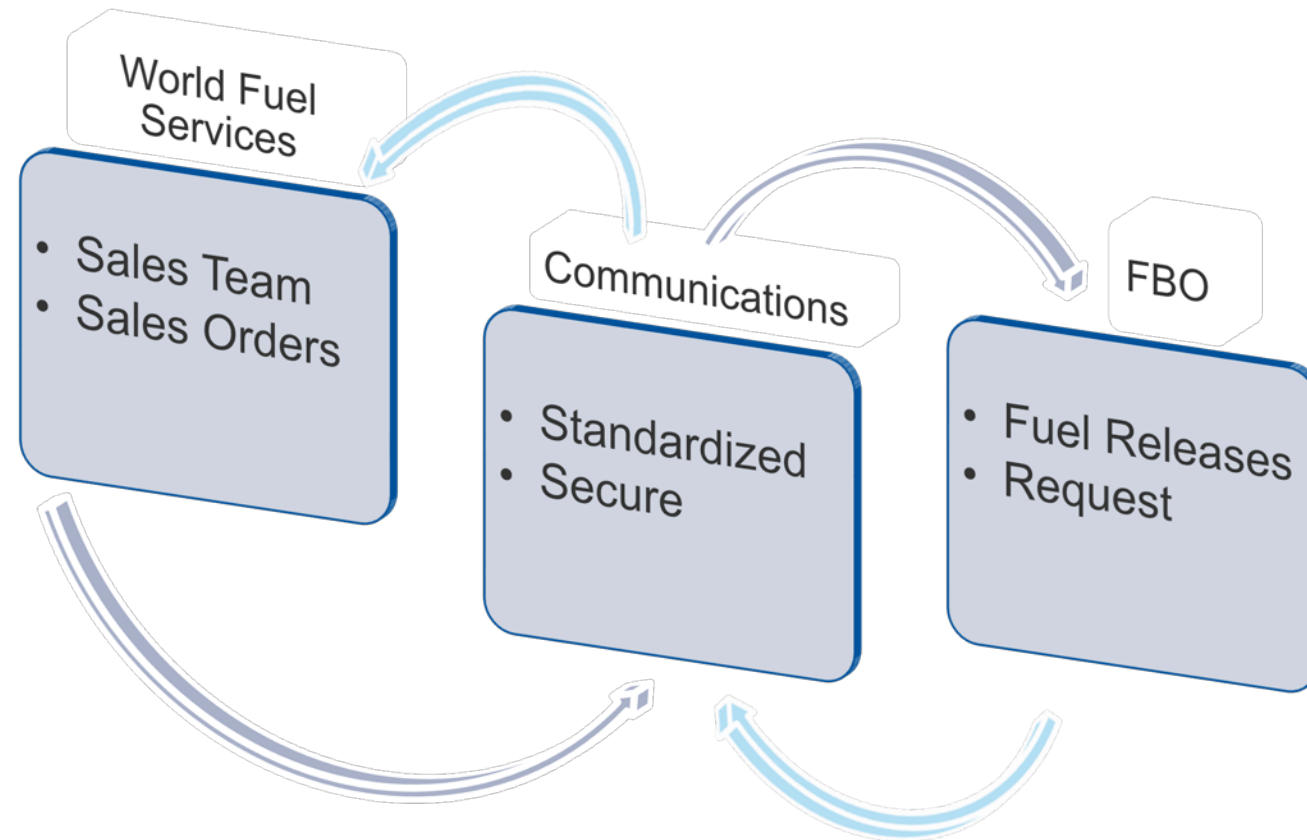
 238: Set Global Options

1 - General Options 2 - Misc 3 - System Stuff 4 - System(2) 5 - International

Group/Option Title	Option Value
[-] Concierge Options	
[-] General Ledger Options	
[-] Global Options	
[-] General Options	
[-] Data Entry	
[-] Accounting	
[-] Master Client Information	
- Mailing Address Line 1	P. O. Box 9585
- Mailing Address Line 2	1234 S MAIN
- Mailing City	Tulsa,
- Mailing State	OK
- Mailing Zip Code	74101
- Mailing Country	
- Shipping Address Line 1	1001 Flightline Drive
- Shipping Address Line 2	
- Shipping City	Tulsa
- Shipping State	OK
- Shipping Zip Code	74102
- Shipping Country	
- Repair Station Certificate #, Line 1	X98741
- Repair Station Certificate #, Line 2	
- Repair Station Certificate #, Line 3	
- WFS Sales Order Service Name	
- WFS Sales Order System Realm	

WFS Sales Orders and FBOs

Two-way Communications with World Fuel Services



Request New Fuel Releases

TotalFBO Fuel Release Screen

359: Fuel Releases List

Search: (CLR) Fuel Releases in Red have been Cancelled

Company Name	Tail Number	Release Number	Fuel Type	<-Max Fuel Qty>	CC Number	Processed	Customer ID	Fuel Release ID
New River Valley Jet	XA-OLI	22391746	JetA	1,501	*****4290	0	0	20
DebAir Aviation	N604RM	22368787	JetA	501	*****0985	1	0	19
QuickFlight	N717NB	22358841	JetA	500	*****7005	1	0	18
Central Jet Services	N45ZR	22400281	JetA	500	*****7742	0	0	15
East Flight Service	N136TE	22400230	JetA	140	*****6943	0	0	16

Navigation: << < > >>

☐ Show Assigned Releases

New Releases Insert Change Delete Close Help

It's all in the Details

Editing a New Fuel Release

359: Fuel Release

1) General 2) More Information

Aircraft Number:

WFS Customer Name: QuickFlight

TFBO Customer: ...

Address:

City and State:

Zip Code:

Fuel Contract Name: ...

Release Number: ☒ Processed?

Card Number: Expiration:

Fuel Type:

Max Fuel Quantity:

Effective Date:

Expires Date:

Fuel Release Type:

- ☒ Standard Release
- ☐ Standing Sales Order

Notes:

☒ OK ☐ Cancel ☐ Help

It's all in the Details

Editing a New Fuel Release

359: Fuel Release

1) General 2) More Information

This is a Domestic Flight

WFS Order Status: ENTERED OFA Number:

WFS Operator Name

WFS Customer Name: QuickFlight

WFS Customer Number: 134888

Customer Site ID: 177231

Customer Site Name: WFS

BSA Category:

Destination ICAO: kdfw

ETA Date Time: 8/06/2018 2:00 PM

ETD Date Time: 8/07/2018 8:00 PM

Flight Number: N717NB

Uplift Date: 7/18/2018

Last Update Date Time: / / 12:00 AM

Last Updated By:

✓ OK ✗ Cancel ? Help

Using a new Fuel Release

Adding a New Concierge Request

180: Add A New Request

1 - General | 2 - Line Svcs | 3 - Ramp Svcs | 4 - Transportation | 5 - Lodging | 6 - Catering | 7 - Notes/Attachments | 8 - Msgs/Notes

		Arrival Information		Departure Information	
Aircraft Number:	<input type="text"/>	Expected:	<input type="text"/>	Expected:	<input type="text"/>
Aircraft Type:	<input type="text"/>	Actual:	<input type="text"/>	Actual:	<input type="text"/>
ICAO Model:	<input type="text"/>	Flight Number:	<input type="text"/>	Flight Number:	<input type="text"/>
		Passengers:	To-Do	Passengers:	To-Do
		Arriving From:	<input type="text"/>	Departing To:	<input type="text"/>
<input type="radio"/> Pull Out of Storage <input type="radio"/> Quick-Turn <input type="radio"/> Pull Into Storage <input type="radio"/> Remain Overnight <input checked="" type="radio"/> Short Stay <input type="radio"/> Extended Stay		Slot Date/Time:	<input type="text"/>	Slot Date/Time:	<input type="text"/>
Elight Type:	<input type="text"/>	Arrival PPR:	<input type="text"/>	Departure PPR:	<input type="text"/>

Customer:	<input type="text"/>	Dispatcher:	<input type="text"/>
Address:	<input type="text"/>	Pilot:	<input type="text"/>
City:	<input type="text"/> State: <input type="text"/>	Co-Pilot:	<input type="text"/>
Zip Code:	<input type="text"/>	Crewman 3:	<input type="text"/>
Phone:	<input type="text"/> Fax: <input type="text"/>	Crewman 4:	<input type="text"/>
Email:	<input type="text"/>		<input type="text"/>

Request Status:
☒ Open ☐ Confirmed ☐ Cancelled

☐ Print Request on Ok?
 OK
 Cancel
 Help

Using a new Fuel Release

Adding a New Concierge Request

180: Add A New Request

1 - General | 2 - Line Svcs | 3 - Ramp Svcs | 4 - Transportation | 5 - Lodging | 6 - Catering | 7 - Notes/Attachments | 8 - Msgs/Notes


Fuel Aircraft?
☐ No ☐ Top Off ☒ Specific Qty ☐ Fill to Tabs

Fuel Name:

Fuel On:

Posted Price:
Quoted Price: C
Qty Request: ☐ Per Side

Notes: ☐ Complete

Fuel Release: 

Check Oil?
☒ No ☐ Yes ☐ Specific Qty

Aircraft Parking: ☐ Complete
Current Location:
Parking Location:
☒ None
☐ Quick-Turn
☐ Hangar
☐ Climate Controlled
☐ Ramp Tie-Down
☐ Covered Tie-Down
Aircraft Parking Instructions:

N A D E B Line Services: ☐ Complete
☒ ☐ ☐ ☐ ☐ After Hours ☐ Complete
☒ ☐ ☐ ☐ ☐ Car Plane-Side ☐ Complete
☒ ☐ ☐ ☐ ☐ Ramp Escort ☐ Complete
Prep Time:

Pull-out Instructions:
Hangar Pull-Out: at ☐ Complete
Ramp Pull-Out: at ☐ Complete
Pull-out Notes:

De-icing? ☐ Complete
N A D E B ☒ ☐ ☐ ☐ ☐ Aircraft De-Ice

Other Line Services: ☐ Complete

Request Status:
☒ Open ☐ Confirmed ☐ Cancelled

☐ Print Request on Ok?

Select a new Fuel Release

TotalFBO Fuel Releases Screen with Select Button

359: Fuel Releases List

Search: CLR Fuel Releases in Red have been Cancelled

Company Name	Tail Number	Release Number	Fuel Type	<-Max Fuel Qty>	CC Number	Processed	Customer ID	Fuel Release ID
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Central Jet Services	N45ZR	22400281	JetA	500	*****7742	0	0	15
East Flight Service	N136TE	22400230	JetA	140	*****6943	0	0	16

◀ ▶ 🔍 ⌂

☐ Show Assigned Releases

New Releases Insert Change Delete Select Close Help

Invoicing the Concierge Request

TotalFBO Invoice Screen with Fuel Release Fuel Line

180: Change An Invoice (GX::98-CD Aviation Services)

Account Balance: 0.00
Account Credit Limit: 1,000.00

Type: Invoice Invoice Number: 18-001050
Date: 9/05/2018 Tail Number: NX321
Invoice State: ☒ Normal ☐ Open ☐ Pending Customer: CD Aviation Services

<+ID>	Type	Number/Name/Code	Aircraft	Quantity	Sale Price	Extended	Salespe
155	Fuel	*JET A	NX321	140.000	3.25000	455.00	Carl

Insert Change Delete

Copies To Print: ☐ 0 ☒ 1 ☐ 2 ☐ 3

Update OK Cancel Help



WFS Sales Orders and TotalFBO Fuel Releases

Q&A



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Thank You